



## 2020 Katikati College Student Expectations

Any time students are in the Katikati College Uniform, whether during or out of school hours and while representing the College on the sports field or at other events, the same expectations of behaviour apply.

During the hours of **8.30 - 3.05 Monday to Friday** there is an expectation that all Katikati College students will be in the right place at the right time, doing the right thing. When this does not occur and there is no legitimate reason for their actions, an appropriate consequence will be given.

### 1. Principles

Students are expected to be in the right place, at the right time, with the right gear, doing the right thing. MARK values system of Manaakitanga, Ako, Rangatiratanga, Kotahitanga. Please also refer to the MARK Expectations Framework.

### 2. Classrooms

Expectations apply in all classrooms. Classes and teachers may also work together to unpack our MARK expectations and co-construct what they look like, sound like and feel like in their learning environment.

- a) In fine weather all students should be outside before school, at interval, lunchtime and after school.
- b) On wet days students are permitted to remain in wet weather rooms. If normal classrooms are unavailable, the hall is provided as an alternative. Individuals are required to act in a responsible manner. Those students making poor choices in behaviour will lose the privilege of being inside a classroom and risk being banned from rooms in wet weather.
- c) Respect for our learning environment should be demonstrated at all times. This includes all classrooms and corridors.

### 4. Out of Bounds Areas: details are issued to students at the beginning of the year.

- a) All specialist rooms, e.g. workshops and laboratories
- b) Assembly hall and hall stage
- c) Garden areas and staff car park
- d) Behind the gymnasium and classrooms on the eastern and western boundaries
- e) The perimeter of the fields
- f) The gully at the back of the school field
- g) Dairy across the road

## 5. Passes

Passes are issued in the following circumstances:

- a) Out-of-class passes or written notes are available from any teacher for students passing between rooms, going to the toilet or doing messages during lesson time..
- b) Lunch passes are available from **Mrs Pentecost** on receipt of a note from parents. They allow town students to travel home for lunch. They do not permit students to travel to town at lunchtimes.
- c) Lunchtime swimming passes are available from Mr. Walter; (special conditions apply).
- d) Town passes can only be granted by the Form Teacher on receipt of a note from parents/caregivers. Students may only go into town if they have an appointment with a doctor, dentist or physiotherapist, to pick up a prescription from the chemist or for matters concerning a driver's license. **They must use the sign-in/sign-out tablet in the Student Office.** Every effort should be made to make appointments outside of school time.
- e) Year 13 students are allowed to go to the corner dairy at interval and lunchtime only, NOT during school time.

## 6. Buses

- a) The usual rules of courtesy, responsibility and care apply to students on all buses. When students do not meet expectations the use of the bus service may be temporarily or permanently removed. All reports of bullying or unacceptable behaviour on the bus are taken very seriously.
- b) Students travelling to school by bus are expected when they arrive at school to enter and remain on school grounds.
- c) There is no longer a second bus load. All buses will leave from Katikati College at 3.20.

## 7. Behaviour expectations

- a) No vandalism of school property.
- b) No running in the corridors.
- c) No chewing gum.
- d) No riding bikes or scooters in school grounds.
- e) No skateboards.
- f) No verbal or physical abuse.
- g) No liquor or drugs. No student may consume liquor or take drugs, be in possession of liquor or drugs, or be present after having consumed liquor or drugs, at any function held under the control of the College, or when representing the College.

**IMPORTANT:** Being in possession or using drugs is against the law, and any students associated with drugs on our College grounds will also be referred to the police. Consuming Alcohol under 18 years of age is against the law and students or adults who bring alcohol onto school grounds will receive appropriate consequences.

- h) **No Smoking or Vaping** on school grounds by anyone, at any time. We are a smoke free school. Students caught smoking on school grounds or around the school boundaries will have appropriate consequences given.
- i) Students are reminded to take care of their environment, both buildings and grounds.
- j) Students are expected to remain on school grounds at all times
- k) Students behaviour contributes to a positive, predictable, consistent and safe environment. Any behaviour not supporting this will be addressed and consequences allocated accordingly.

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### **Use of mobile devices and the internet at Katikati College**

Overall this is down to teacher discretion. We want to educate our students to make the right decision when to use digital devices, the internet and social media as opposed to prohibiting their use.

- Students may use mobile devices before school, in between classes, interval, lunchtime and after school. However, students are expected to transition quickly and quietly between classes and not stop to use their device. When devices are being inappropriately used or used at the wrong time they will be removed and passed on to **Mrs Pentecost**. First time the cell phone is removed then it will be returned at the end of the day, second time end of the week and the third time at the end of the term.
- Students using mobile devices must adhere to the Computer and Internet Acceptable Use Agreement conditions at all times.
- Students are NOT allowed to text, make or take phone calls in class. Accepting calls during class will not be allowed. **If parents need to contact students they should do this through the student office**
- Students may use mobile devices in class for appropriate learning activities. This will be determined by individual teachers. These may include:
  - Photographing work
  - Recording work
  - Timing activities
  - Researching information
  - Using learning apps
- Listening to music during lessons is at the teacher's discretion, and at interval and lunchtimes students may wear headphones. They must be seated.
- Consequences for misuse of a mobile device may involve the student being asked to surrender their mobile device and / or usual school behavioural responses.

Please be aware that students and parents may now be held accountable for any unacceptable use of devices, including any abusive, bullying or trolling behaviour or inappropriate actions on Social Media in accordance with the **Harmful Digital Communications Act 2015**.

***IMPORTANT: All mobile devices are the responsibility of the student. It is not the responsibility of the College to deal with the loss of devices. If a device is stolen this can be referred to the Community Police.***

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## **Uniform (Please also refer to separate Uniform Poster)**

At Katikati College we work in conjunction with parents to ensure that our uniform code and expectations are met. The correct school uniform is to be worn at school and at all school-related functions. This includes:

- The normal school day 8.30 - 3.05
- School Exams (Senior and Junior School Exams, NCEA Exams)
- During PE lessons. Correct PE uniform is expected
- While representing the school in sports teams

### ***Year 7-10 Boys and Girls***

- Regulation green/black polo shirt
- Regulation College black pants, shorts, skirts or lavalava
- Regulation black jacket
- Black shoes or sandals with straps (no brand signs or symbols)
- Black socks
- Regulation P.E. top with own black sports shorts

### ***Year 11 - 13 Boys and Girls***

- Regulation striped blouse/shirt
- Either regulation black pants, shorts, skirts or lavalava
- Regulation black jacket
- Black shoes or sandals with straps (no brand signs or symbols)
- Black socks
- Regulation tie and blazers for representative and formal occasions

### ***Common Items***

- Regulation sunhat, cap and beanie – no other hats are to be worn (hats will be removed inside)
- Scarves may be worn in Terms 2 and 3 only. They are required to be black, College green, black and College green or the official College scarf.
- No long sleeve thermals

### ***Girls***

- Plain black pantyhose (winter)

### ***Jackets***

- College jackets may be worn both in and outdoors throughout the year. Non College jackets are not permitted.
- First Team jackets may not be worn by students unless on the day of a sporting fixture.
- Regulation school uniforms or sports uniforms must be worn when travelling.

All items of clothing are the responsibility of the student and should be named.

### ***Facial Piercings***

Students are NOT allowed to have facial piercings. They are NOT allowed to be covered with a plaster or have a clear plastic “keeper”. Students must remove facial piercings whilst at school.

### ***No Facial Hair***

Students are expected to be clean shaven at all times. Those students unable to shave facial hair due to cultural or religious beliefs need to put their case forward to the Principal, Mrs Pentecost and have a special exemption granted. Students who come to school with facial hair will be offered a razor to remedy the situation or sent home if non-compliant.

### ***General***

We want students to have pride in themselves. This includes having a high level of personal presentation, (clean and tidy appearance), and we prefer students’ natural appearance. So no make-up, and only clear nail polish may be worn on fingers and toes.

The only ***jewellery*** to be worn is a watch, one necklace, one ring and a pair of earrings. These must be simple studs or standard 10 mm gold or silver sleepers. No more than one earring per ear is allowed. Any additional jewellery may be removed and given to the Dean for safe keeping. All jewellery brought/worn to school is the responsibility of the student.

***Tattoos*** are not allowed. Students who have Tattoos are expected to have them covered up.

If for some reason the correct uniform cannot be worn, then the student needs to go to the Uniform Bank and borrow the item(s) required for that day. They then return the borrowed items at the end of the day (3.05) to be washed and ready for the next day. Failure to return borrowed uniform items will result in lunchtime litter duty or School Service. There are NO UNIFORM PASSES unless the student has a medical certificate. These must be applied for through Mrs Pentecost [principal@katikaticollege.school.nz](mailto:principal@katikaticollege.school.nz)

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## **Expectations from our Year 13 Students**

Year 13 students do not have to wear school uniform but they do have to follow the **dress code** expectations

- As a guideline, students should wear clothing that would be acceptable in a general work place. e.g. if you can see up it, down it or through it, it is not acceptable. Singlets are not allowed for male or female students. All shirts must have sleeves. Nothing low cut or see through, no midriffs visible.
- The discreet use of make-up, nail varnish and jewellery is permitted.
- The following items are NOT acceptable:
  - Clothing with offensive images, messages or advertising
  - Patched, ripped, shabby or worn-out jeans.

- Brief shorts.
- Piercing adornments in any part of the body other than the ear; (plaster or tape covering of piercings is not acceptable). Ear piercings should be discreet – stretchers are not permitted.
- For Girls: See-through, low-cut, halter, singlet, or thin-strapped tops on dresses or as separates, or revealing a bare midriff.
- For Boys: Sleeveless singlets/shirts (all shirts must have sleeves).
- Tattoos are expected to be covered unless an exemption has been granted.
- Students are not permitted to wear caps or beanies.

The College reserves the right to determine what is offensive or unacceptable.

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***Failure to meet these expectations will result in students receiving consequences at the College's discretion.***

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